



Corporation of the Township of Chisholm

Municipal Office: 2847 Chiswick Line

RR #4, Powassan, Ont. P0H 1Z0 (705)724-3526 - Fax (705)724-5099

info@chisholm.ca

Gail Degagne, Mayor

Lesley Marshall, CAO Clerk-Treasurer

RECREATION COMMITTEE – AGENDA **Wednesday, October 1, 2025 @ 7:00 p.m.** **In Person**

CALL TO ORDER & ACKNOWLEDGE FIRST NATIONS PEOPLES AND LAND

"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Metis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honor these teachings."

1. Call to Order.
2. Approval of Agenda.
3. Approval of Minutes, August 6, 2025.
4. Business arising from last meeting:
 - (a) Signage – Memorial & Alderdale - Memo from Monique
5. Open Forum.
6. New Business:
 - (a) Monthly Newsletters - Memo from Monique.
 - (b) Outdoor rink - Memo from Monique
 - (c) Pumpkin Carving 2025 - Flyer & Check List
 - (d) Tree Lighting 2025 - Memo from Monique
7. Adjournment.



MINUTES
Recreation Committee Meeting @ Council Chambers
August 6, 2025 @ 7:00 p.m.

Present: Bernadette Kerr, Ian Vanblyderveen, Suad Radwan

Regrets: Gail Degagne

Absent: n/a

Staff: Monique McIsaac (recording secretary)

Guests: Shawn Hughes

1. **CALL TO ORDER**

Meeting called to order by acting Chairperson, Bernadette Kerr @ 7:01 p.m.

2. **APPROVAL OF AGENDA**

Resolution 2025-15 (REC)

Ian Vanblyderveen and Suad Radwan: Be it resolved that the Agenda for the Recreation meeting, dated August 6, 2025 be accepted as written and distributed.

"Carried"

3. **APPROVAL OF MINUTES**

Resolution 2025-16(REC)

Suad Radwan and Ian Vanblyderveen: Be it resolved the Minutes of the Recreation meeting of July 2, 2025 be accepted as written and distributed.

"Carried"

4. **Signage – Memorial & Alderdale**

- (a) Lesley Marshall, CAO Clerk – Treasurer emailed Tekpreet Singh, CBO the drawings that were provided and currently waiting for his comments and feedback. Bernadette mentioned moving ahead without the roof. Council had previously agreed to signage.

Ian's understanding is that no costs involve, everything to be donated. Shawn Hughes asked about proof of WSIB and was advised that has been taken care of.

Shawn Hughes confirmed he has no issue with the current suggested location of the sign, so long as it is out of the way the plow.

Resolution 2025-17 Passed as follows:

"Ian Vanblyderveen and Suad Radwan: Be it resolved that the recreation committee is ready to move forward with the Alderdale sign and will ensure that Kendra Dehaan is made aware that the locates are done and available and request the four companies involved provide the Rec. Comm. with a timeline."

(b) **Horseshoe Tournament & Beach Day**

Bernie spoke with Donna Trusevych and confirmed that Fire Department can park their trucks on her property. Pilon's will be used to ensure her driveway does not get blocked. The Fire Dept. will be there for 11:00 a.m. and shortly thereafter start setting up.

Supplies and set up reviewed and confirmed who will be cooking (Gail), running the games (Andre), burner (Gail and Ian). The park and pits will be cleaned, raked and ready to go. BBQ tanks filled and ready to go. BBQ tables etc. to be taken to the beach shack by the Friday, along with supplied purchased by Monique and stock the fridge etc. Public Works Dept. topped up with sand in the horseshoe pits. Set up time approximately 11:30 a.m.

5. **Open Forum**

Orange Park – Outdoor Rink – Shawn Hughes advised that if the public works has extra soil and machine time, Public Works would like to get the back corner leveled out, weather depending and money dependent. Updates to be provided as project moves along, and size to be kept manageable. He advised locates cannot be done on private property.

Funding: Speak with Lesley and ask her to keep on the radar funding available for providing curling at the door rink. Gilbert Smith has volunteered to come and teach the basics.

Resolution 2025-14(REC)

Suad Radwan and Ian Vanblyderveen: Be it resolved that this meeting of the Recreation Committee now be adjourned and that the next meeting be scheduled for Wednesday, September 3, 2025 @ 7:00 p.m. or at the call of the Chair.

'Carried'

Chairperson

Recording Clerk

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Lesley Marshall, CAO Clerk-Treasurer

Memorandum

To: Recreation Committee
CC:
From: Monique
Date: September 26, 2025
Re: Alderdale Signage

The cement foundations have been poured.

A decision needs to be made regarding the advertising section(s) of the signage (ie. plaque style etc.?) and Lesley mentioned staff can take this on and make the decision, but rec. comm. would need to advise so that staff is aware as to what is happening.

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Memorandum

To: Recreation Committee
CC:
From: Monique
Date: September 26, 2025
Re: Monthly Newsletters

As per Lesley's email of August 29, 2025, due to changes with Canada Post bulk mailing - our cost per newsletter has almost doubled, and the Township will be trying to move to a quarterly newsletter, and whenever possible, would ask that Rec. to confirm details for major events earlier to make sure they are included in the Newsletters.

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Lesley Marshall, CAO Clerk-Treasurer

Memorandum

To: Recreation Committee
CC:
From: Monique
Date:
Re: Outdoor Rink

I spoke with Shawn and public works have levelled the spot (back left corner) for the outdoor rink, and Ian has been advised of this as well, and said they might put up the boards for it while it is still warm.



Please come out and join us for the Township of Chisholm's Pumpkin Carving event for children.

Date: _____

Time: 1:00 p.m. – 3:00 p.m.

Location: Township Pavilion located at the Beach (600 Beach Road).

This will be a **RAIN OR SHINE** event so please dress accordingly.

It is encouraged that everyone signs up for this event to ensure enough pumpkins for all of the little ghosts and goblins by emailing admin@chisholm.ca no later than Monday, October _____, 2025.

This is a FREE event but would ask that everyone please bring items for the local foodbank.

2025 Pumpkin Carving Items/Supplies:

ITEM	PERSON RESPONSIBLE
Carving Kits	Have from last year.
Plastic tablecloths	Monique
Garbage bags/can (office)	Monique
Purchase Candy (goodie bags)	
Paint, stickers, paint brushes etc.	Gail & Suad (donation)
Water jug – Office	Monique
Paper towels (office)	Monique
Spare scoops/spoons	Monique (office)
Large tarps & rope (to hang lakeside to prevent wind off the lake etc.)	
Decorations (corn husks etc.)	

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** PUMPKINS**	Donated by Adagio Farms last year.

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Memorandum

To: Recreation Committee
CC:
From: Monique
Date: September 26, 2025
Re: Christmas Tree Lighting 2025

Confirm a hole to be dug for the tree to be mounted/secured it. Where will the tree come from? Would you like Monique to reach out to Oley's Auctions re possibly donating signage to advertise the event? Date? Time? (Last year time: 6:00 p.m. – 7:30 p.m., and tree lighting @ 6:00 p.m.)

- Generator to be borrowed again?
- Rope lights?
- Tree lights?
- Music/Pa system.
- Tree
- Music

December 2025						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			